

I. GENERAL INFORMATION ON GRANT INVENTORY REPORT

A. FREQUENCY OF GRANT INVENTORY

The San Diego Grant Inventory is prepared on a semi-annual basis. Semi-annual reports will be issued in accordance with the following schedule:

<u>Report Number</u>	<u>Period Covered</u>	<u>Based on Data through ARMS Period*</u>
1	Jul - Dec	6
2	Jul - Jun	14

\* The County's Accounting Resources Management System (ARMS) operates on a four-week cycle.

B. CONDITIONS FOR INCLUSION OF GRANTS IN INVENTORY

Grants from federal, state and other agencies; and federally funded subventions are reported in this inventory. The following definitions were developed to provide separate identification within the report between grants and subventions, and to distinguish these programs from other County revenue sources:

1. Grant Projects

- a. Grants are specifically requested, they are not routinely distributed, and acceptance of the grant award is a discretionary matter for the Board of Supervisors.
- b. Allocations are determined by the granting administration generally based on an evaluation of the County grant application information.
- c. Grants are generally limited in time duration--one to five years.
- d. The grant funds are used to defray costs of projects that are non-mandated by other governmental entities.

2. Federally Funded Subventions

- a. Generally this includes all forms of federal assistance other than grants.
- b. Subventions generally defray program costs, but may be paid on an incentive or fee basis.
- c. Subventions generally are a mandated program.
- d. State subventions paid from federal sources are included.

Only those revenue programs that meet the criteria stated above are listed in this Grant Inventory Report.